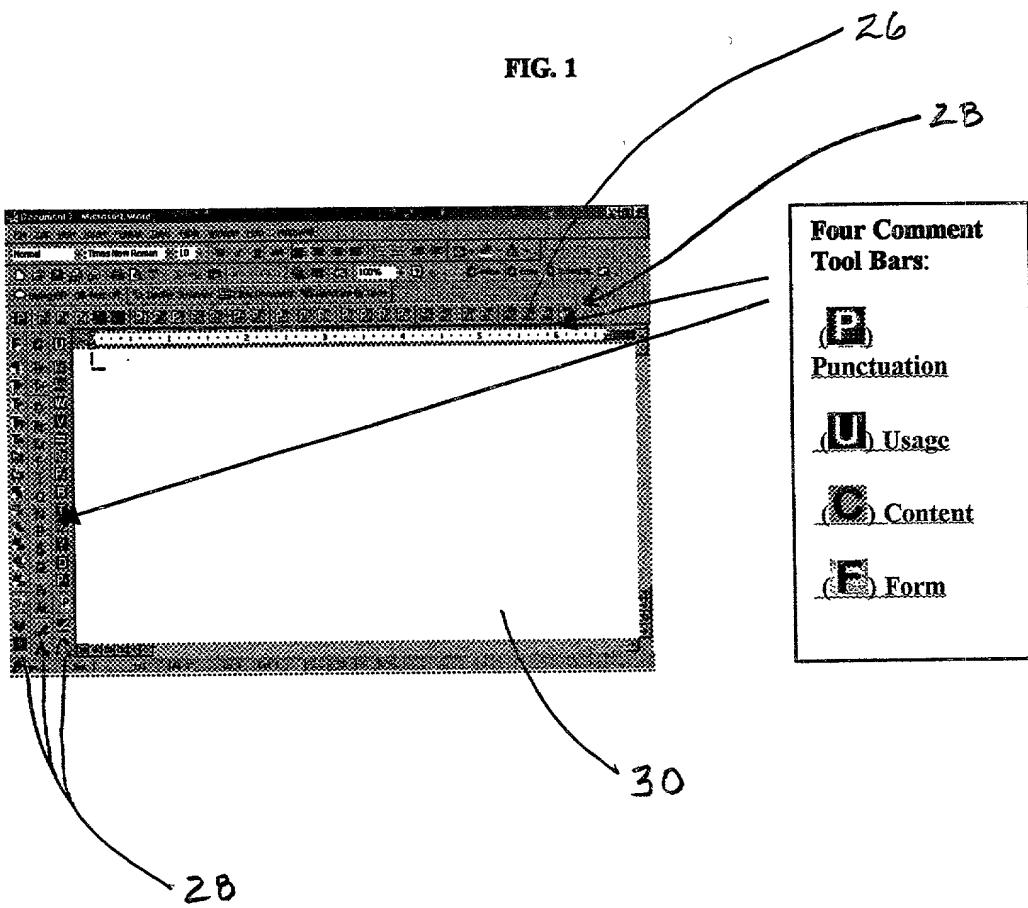


FIG. 1



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FIG. 2(a) – Usage Icon Codes and Their Associated Standard Comments

1. **SP** Spelling Error.)
2. **FR** Sentence Fragment.)
3. **AW** Awkward Phrasing. Rewrite for Clarity.)
4. **W** Too Wordy. Simplify this Sentence.)
5. **V** Vary your sentence structure in this passage.)
6. **E** Express parallel ideas in the same grammatical form.)
7. **R** Redundant Word Usage.)
8. **P** Pronouns must agree in number with their antecedent.)
9. **B** Your writing is uninteresting. Provide Zest.)
10. **T** Problems with verb tense.)
11. **PA** Avoid passive voice.)
12. **Q** Rephrase Your Sentence to Clarify Your Idea.)
13. **SI** Stringy Sentence: Simplify it by breaking your idea into two or three sentences.)
14. **M** Misplaced modifier: put modifiers as close as possible to the words they modify.)
15. **D** Word Choice is Inappropriate: Use More Precise Language.)
16. **PR** Pronoun Reference Needs Clarification.)
17. **G** Great Sentence!)
18. **J** Avoid Jargon.)
19. **U**)

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FIG. 2(b) – Punctuation Icon Codes and Their Associated Standard Comments

20. 20

21. Comma needed: P.1: compound sentence)

22. No comma needed: P.1)

23. Semicolon needed: P.1: compound sentence)

24. Semi-colon needed. Comma sentence! P.1)

25. Period needed! Comma sentence! P.1) 37

26. Comma needed: P.2)

27. No comma needed: P.2)

28. Comma needed: P.2: introductory adverb clause)

29. Comma needed: P.2: introductory phrase)

30. Comma needed: P.2: introductory word)

31. Comma needed: P.3: non-essential)

32. No comma needed: P.3: essential)

33. Comma needed: P.4 sentence interrupter)

34. Comma needed: P.5: separate expressions in a series)

35. Colon needed: P.5: introduce a list or an extended appositive)

36. Comma needed: P.6 separate coordinate adjectives)

37. Comma needed: P.7 direct discourse)

38. Comma needed: P.8: Use a comma to separate words that taken together would injure the meaning of the sentence)

39. Comma needed: P.9: Places, dates, addresses, personal titles)

40. P.10: Capitalize the first letter of the first word in a sentence)

41. P.10: Capitalize titles of books)

42. P.11: Capitalize proper nouns and adjectives)

43. P.12: Capitalize common nouns that form part of a proper noun)

44. P.13: Italicize words under discussion)

45. P.13: Italicize letters of the alphabet spoken of as letters)

46. P.13: Italicize foreign words or phrases)

47. P.13: Italicize names of written publications, films, plays and ships)

26

FIG. 2(c) – Content Icon Codes and Their Associated Standard Comments

20

48. (Strong Thesis!)

49. (Strong Thesis!)

50. (Thesis is inadequate; re-think and sharpen your main idea)

51. (Detail is insufficient; provide more complete evidence)

52. (Redundant. You've already made this point. Move on)

53. (Point is exaggerated; qualify or tone down your argument)

54. (Facts are garbled; get them straight)

55. (Interpretation is suspect; change it or find better support)

56. (Issue is oversimplified; deepen your analysis)

57. (Argument is non-topical; focus on the question)

58. (This passage is disproportionate; economize or expand)

59. (Sequence is flawed; re-organize your ideas)

60. (Excellent quote choice!)

61. (You need a good quote to support the point you are making)

62. (Cite author and page number)

63. (Cite the line number of the poem)

64. (Cite the act, scene, and line number from the play)

65. (Great Thinking!)

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FIG. 2(d) – Form Icon Codes and Their Associated Standard Comments

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66. (E) 67. (P) New paragraph needed)
68. (P) Strong topic sentence!)
69. (P) Topic sentence is weak. Align it with both thesis and paragraph)
70. (P) Good transitional sentence!)
71. (P) Coherence is lacking. Provide a better transitional sentence here)
72. (C) Good concluding sentence!)
73. (C) You need a better concluding sentence here)
74. (C) Unoriginal wording: use quotation marks or your own language)
75. (C) Bravo! Superb writing!)
76. (C) A good introductory paragraph)
77. (C) Weak introductory paragraph)
78. (B) A good body paragraph!)
79. (B) Weak body paragraph)
80. (C) A good concluding paragraph!)
81. (C) Weak concluding paragraph)
82. (SP) Apostrophe Problems)

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FIG. 3

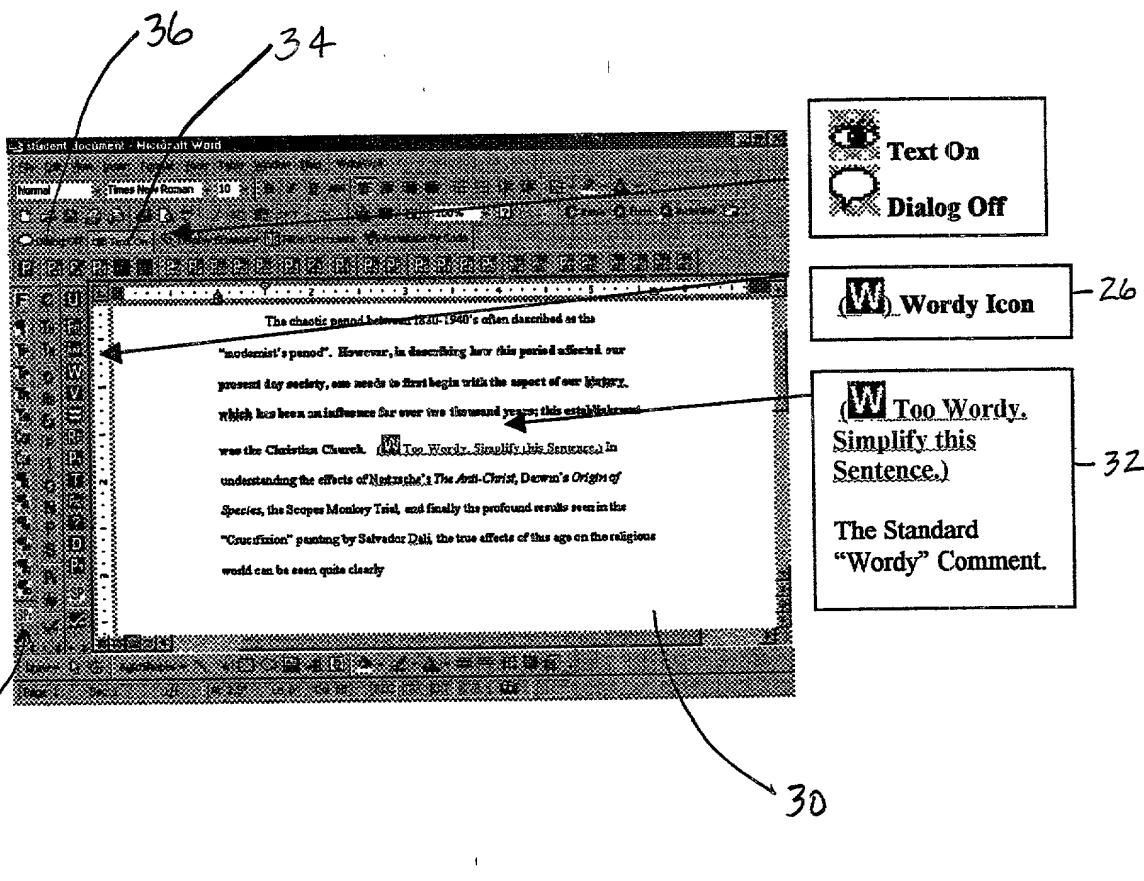


FIG. 4(a)

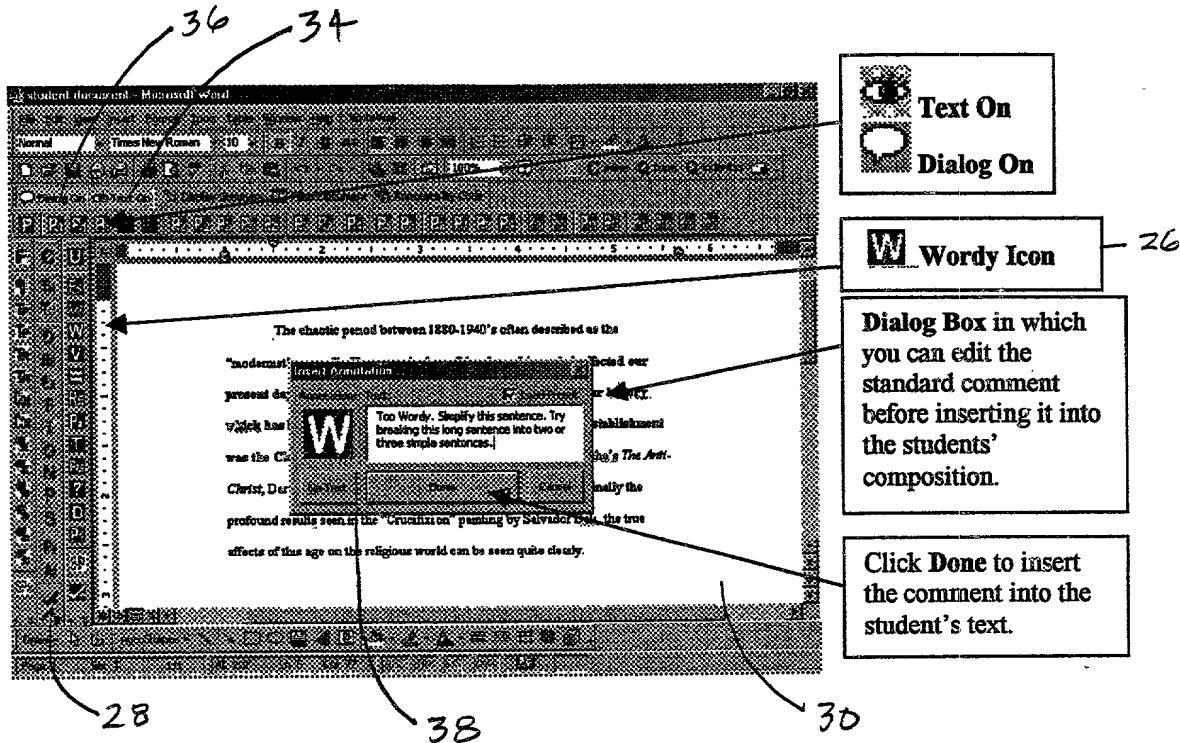


FIG. 4(b)

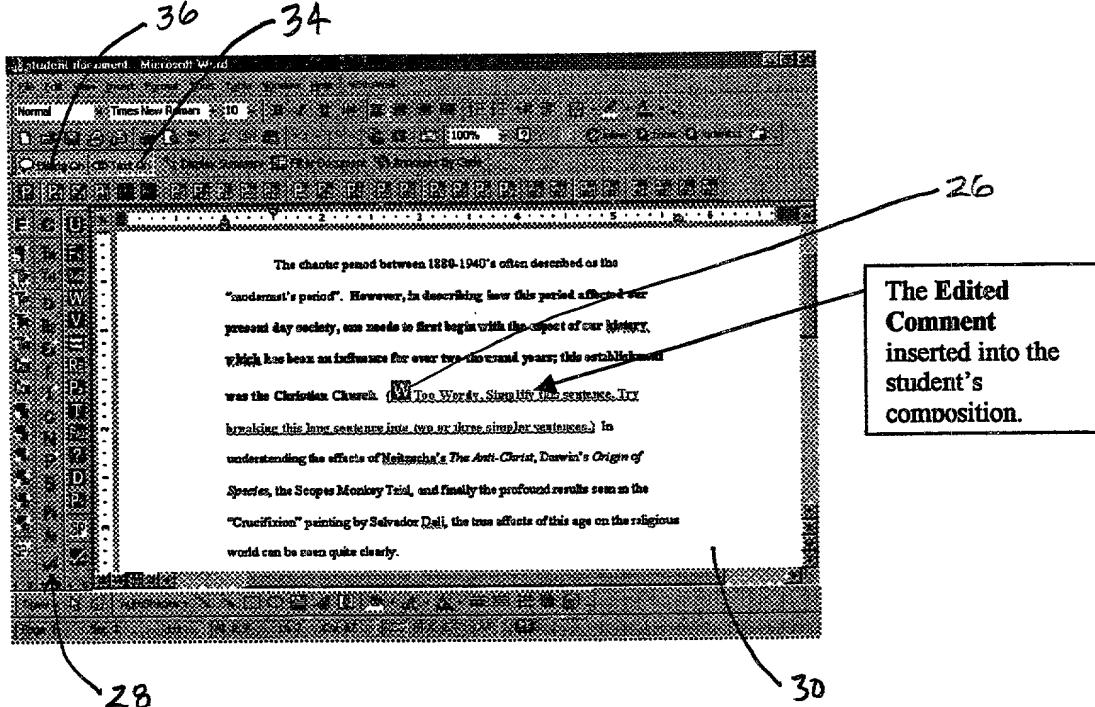


FIG. 5(a)

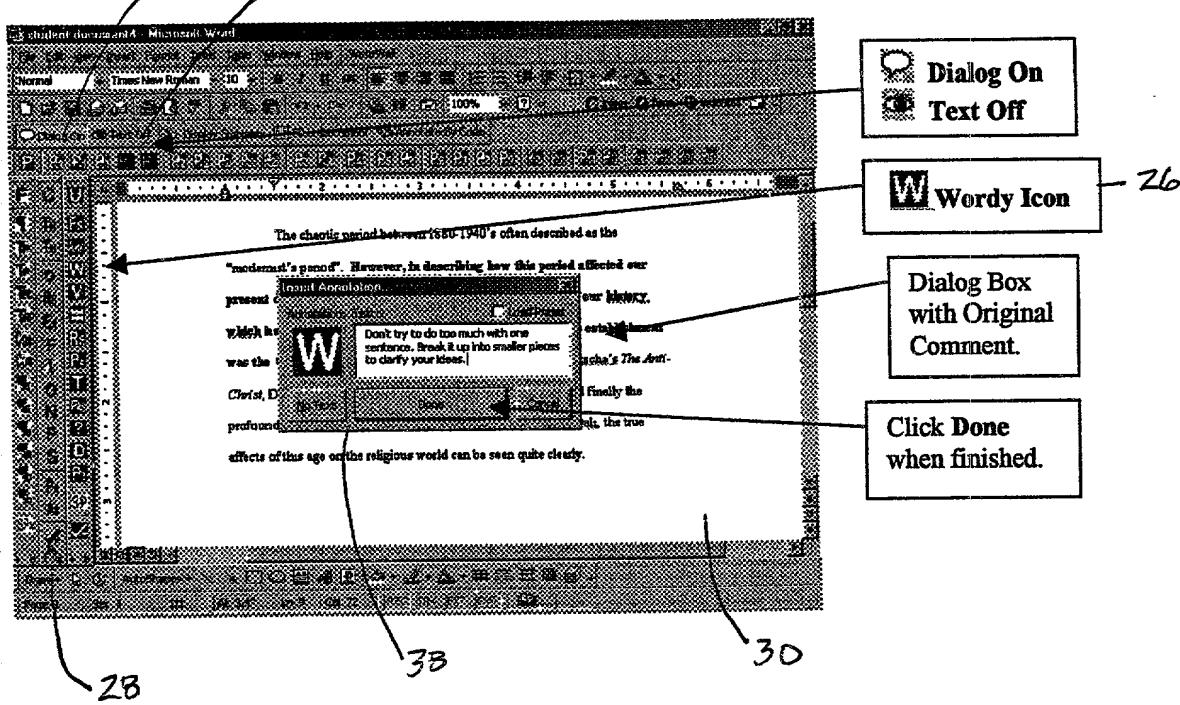


FIG. 5(b)

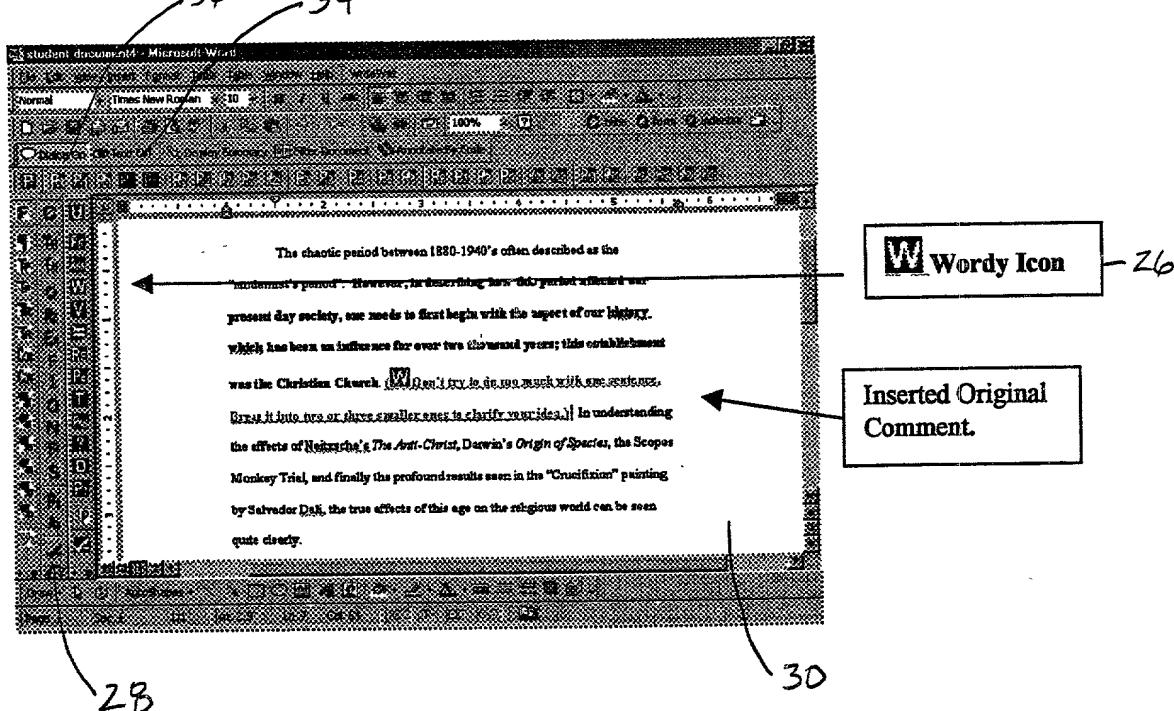


FIG. 6

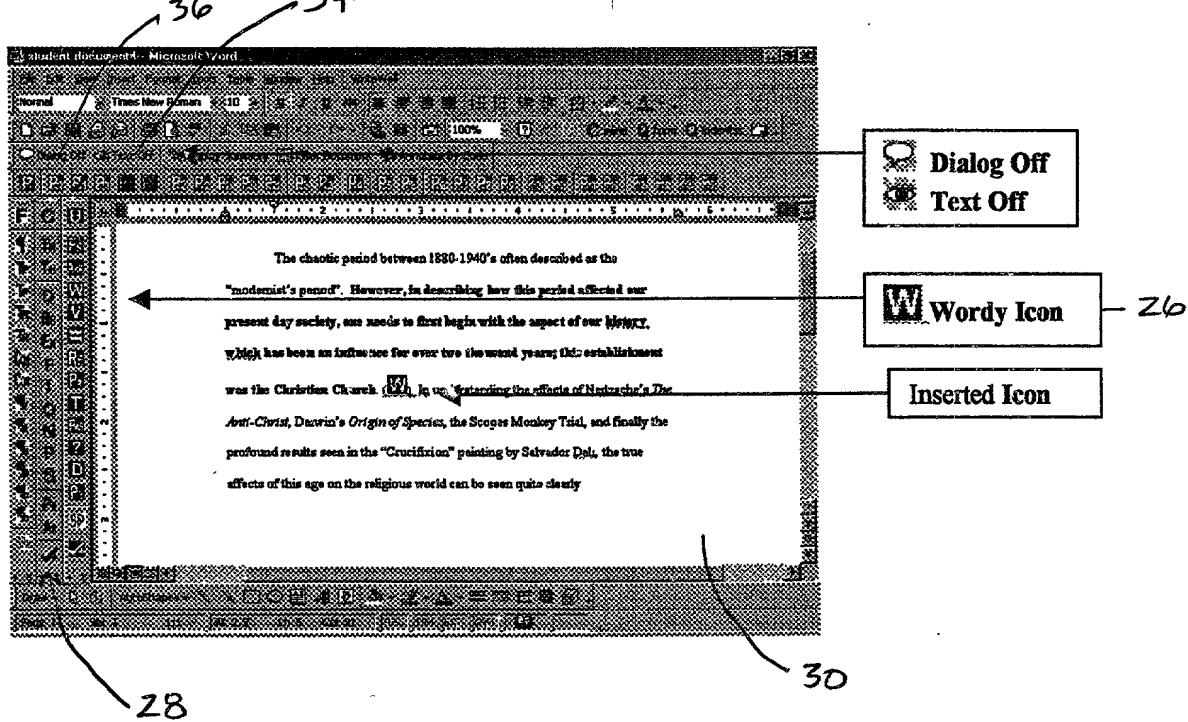


FIG. 7

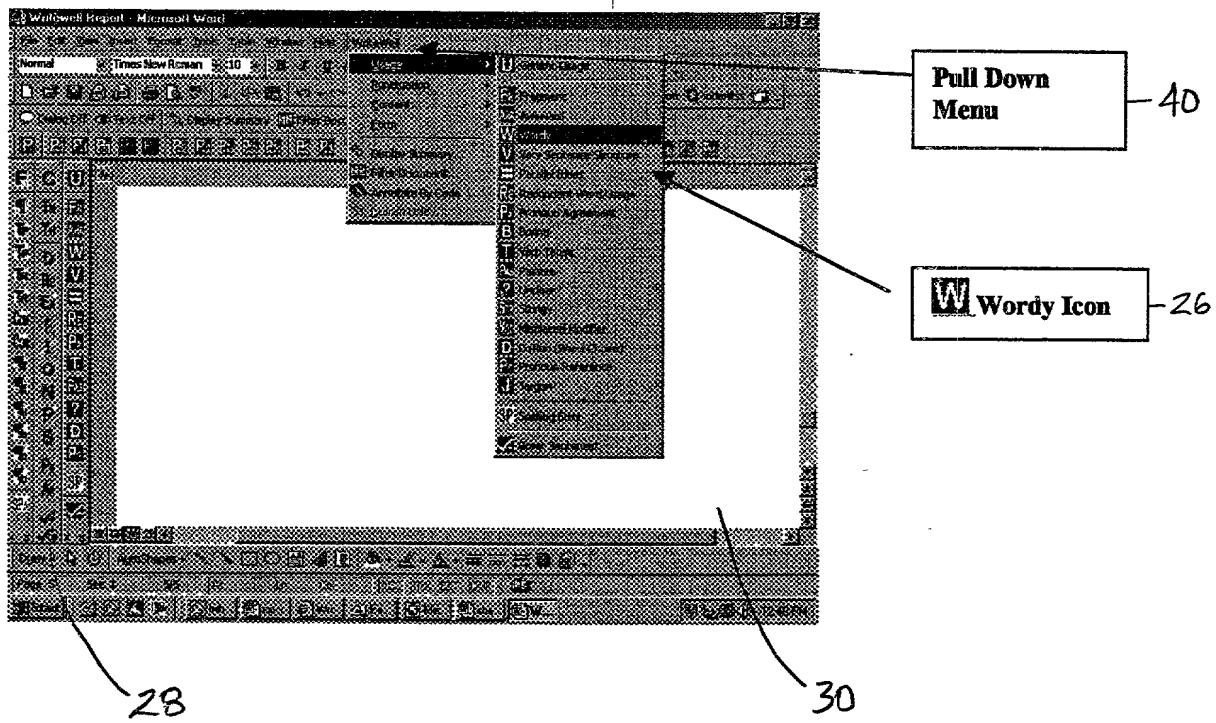
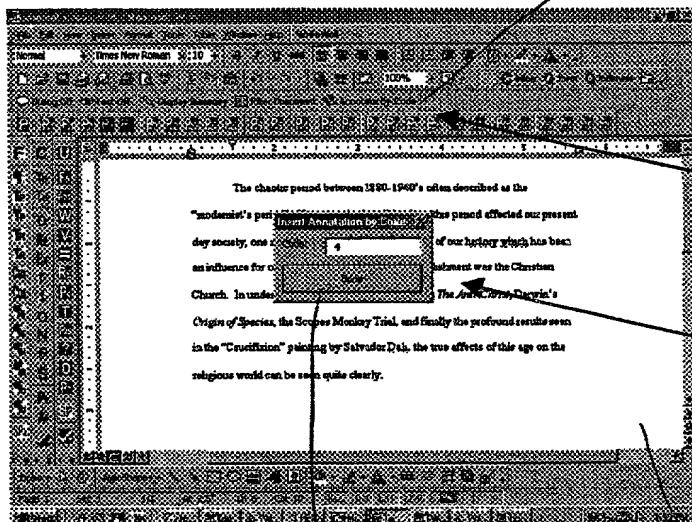


FIG. 8



Type F2 (function key #2 or click the

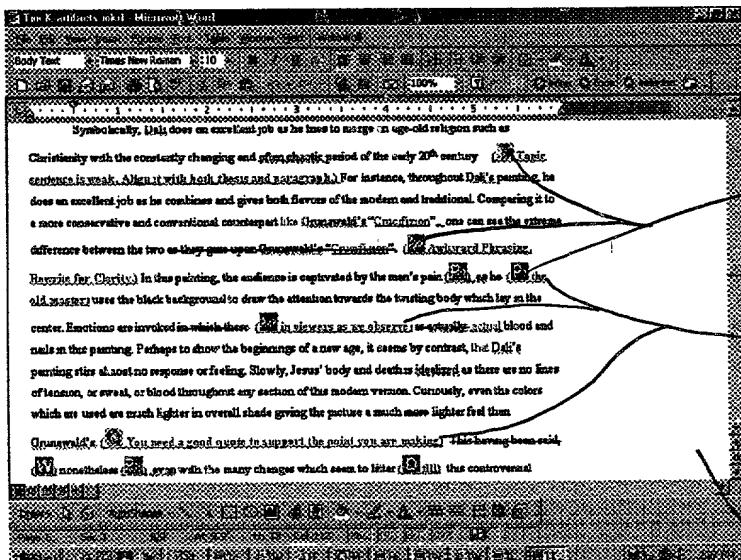


Annotate By Code
button.

The Annotation Code Box

44

FIG. 9 (a)

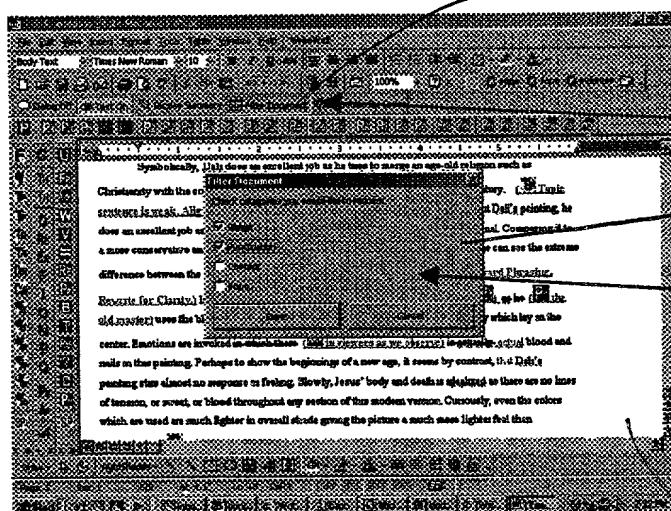


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FIG. 9(b)



Filter Document function

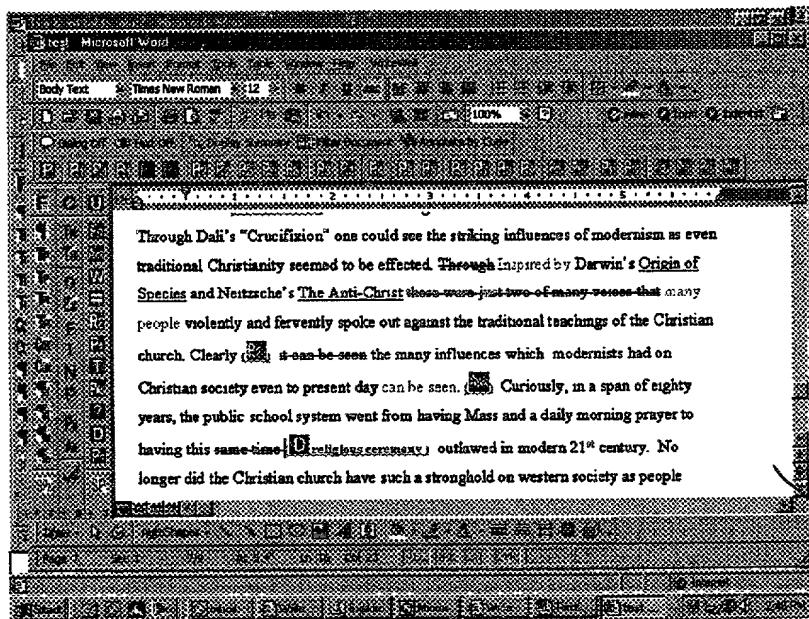
48

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Filter Document Dialog Box

30

FIG. 9(c)



30

FIG. 10(a)

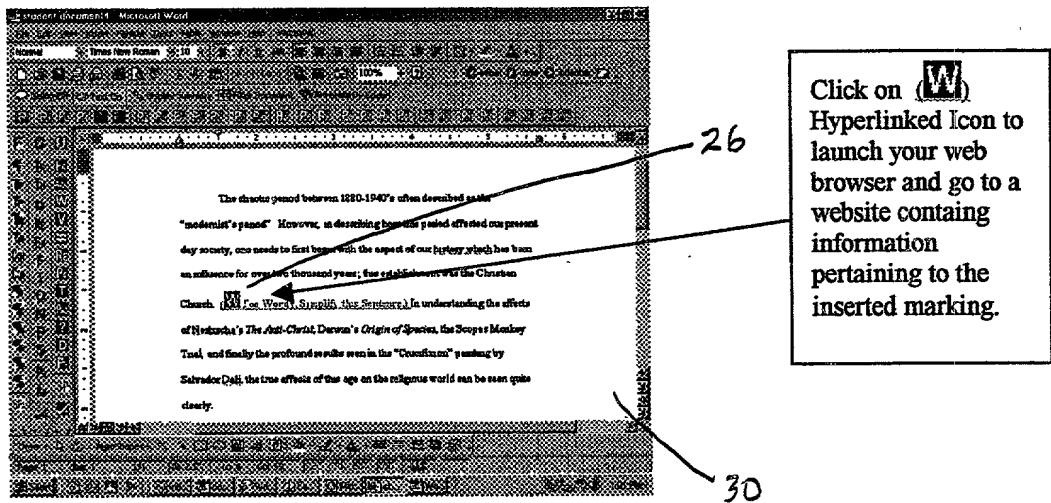
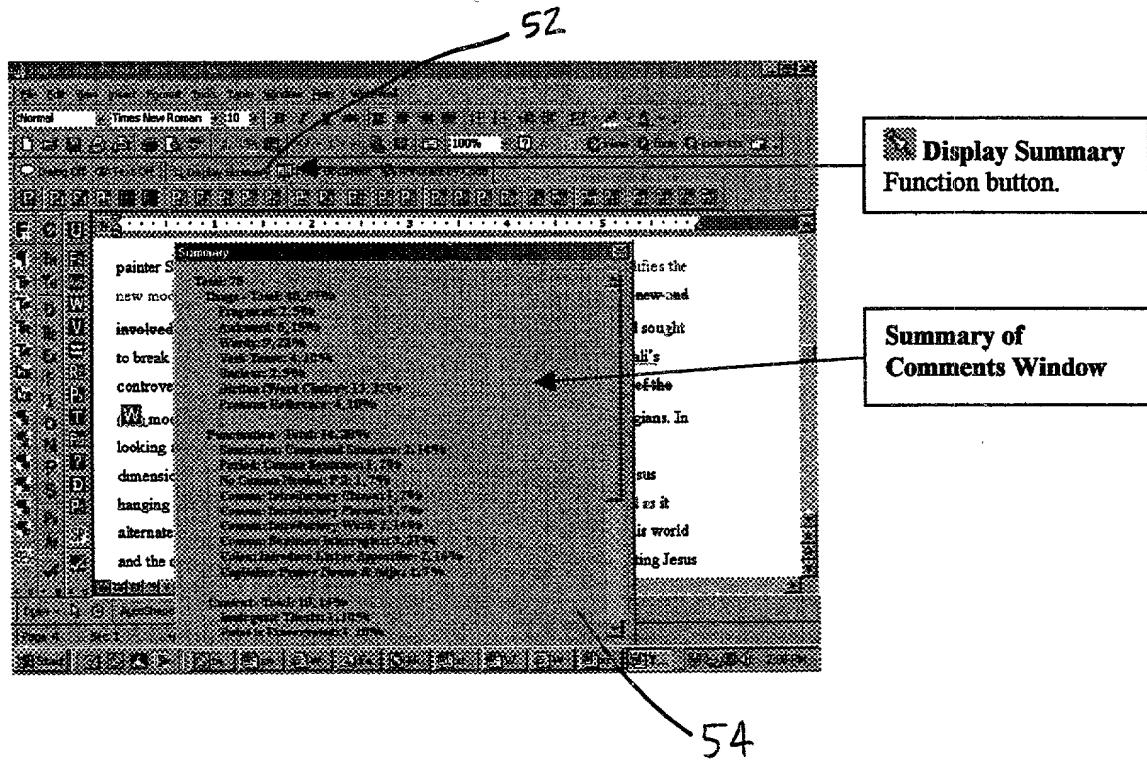


FIG. 10(b)

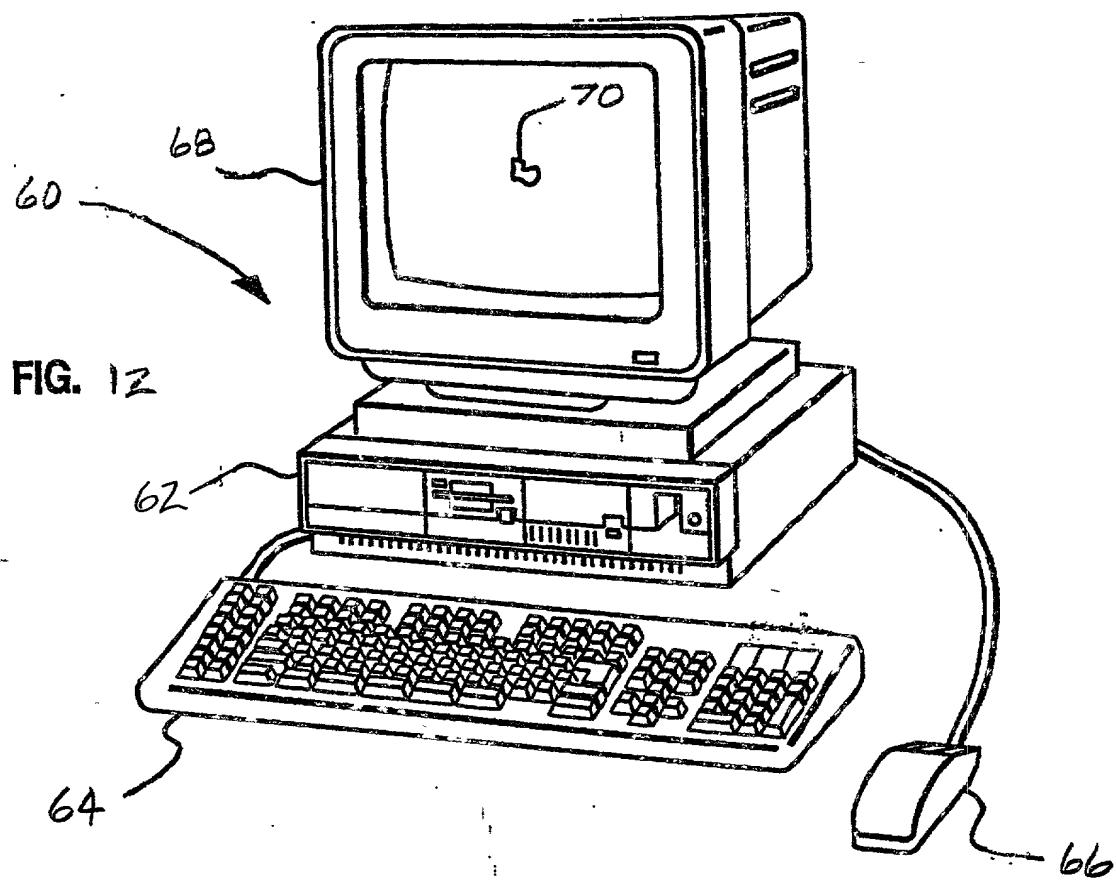
The screenshot shows a Microsoft Internet Explorer window displaying a web page from "WriteWell, Inc. - Microsoft Internet Explorer". The URL is "http://faculty.gimen.edu/us/JamieS/pragmatics/writewell/wordy". The page contains text about wordiness and provides links to external resources. A blue hyperlinked icon (a stylized 'W') is highlighted with a red arrow. Four callout boxes point to different parts of the page:

- Website Address**: Points to the URL bar.
- The Family of Usage Comments to which belongs.**: Points to the 'Related Items' section.
- In Depth Explanations of the particular skill from internet sources.**: Points to the 'Comments' section.
- Interactive Exercises for the students to do on their own.**: Points to the 'Exercises' section.

FIG. 11



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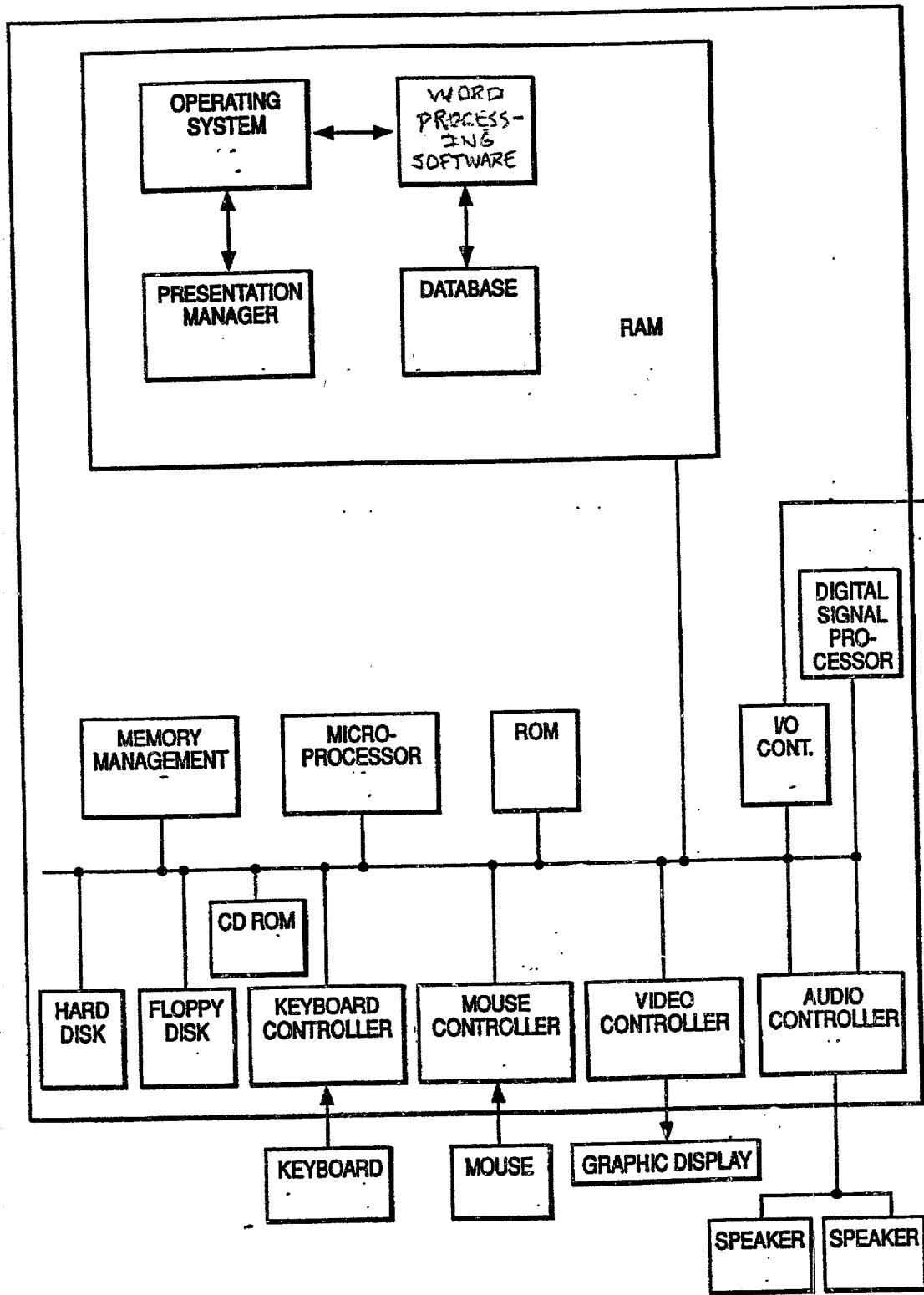


FIG. 13